

HOWARD PUBLIC SCHOOL

Himayathnagar, Hyderabad-29

Circular No: 03 / 2023-24

CIRCULAR Academic Schedule for June

Date: 05 June 2023

School Reopens on 12th June 2023 (Monday) at 8.30Am

School timings from Monday to Friday 8.30am to 3.10pm

Saturday Timings 8.30am to 12.45pm

Second Saturday Holiday (Except During Tests and Exams or Important School Programs)

FEE Please Note

Parents are requested to follow the given schedule.

1. Term Fees is to be cleared during the beginning of every term and not at the end of each term. The schedule of term fee to be paid is as follows:

I Term: Payable on or before 30th April 2023

II Term: Payable on or before 30th July 2023

III Term: Payable on or before 30th October 2023

IV Term: Payable on or before 30th January 2023

2. The Fee after the given date will be collected with a late fine upto 15th of the following month.

3. Thereafter, student will be allowed as and when the pending term fees is cleared to school until fee dues are cleared.

ATTENDANCE

Student has to be punctual and regular to school. A minimum of 75% attendance during the academic year is mandatory.

TESTS & EXAMINATIONS

During the Academic year there will be

4 - Unit tests of 25 marks each and 4 – Slip tests / Project for 25 Marks.

3 - Examinations of 80 marks each (ie., Quarterly, Half-yearly and Annual)

The Tentative schedule of the above examinations will be given in the Pocket size Planner.

ACADEMICS & UNIFORM

- Students are to carry only such books which are absolutely necessary every day.
- Every day one written homework and one learning homework are given and books pertaining are to be carried by the students everyday unless otherwise informed. This applies for all classes from KG to X.
- **Students should come compulsorily in neat school uniform (black shoes, school socks, belt, flaps, tie)**
- **Students should wear sports dress (white canvas shoes and house colour socks) on days when they have PET and compulsorily on all Saturdays.**
- **Boys will not be allowed if they are with fancy hair style which does not conform with the school rules.**
- **Boys upto Class VI to come in Shorts; VII & above in Pants. Girls should compulsorily put 2 plaits with black ribbons with regular school uniform and white ribbons for sports uniform.**

STUDENTS SAFETY ADVISORY:

1. Students are not to speak to strangers on road before and after school hours for safety reasons.
2. Students waiting for transport (auto, scooter, car etc.) are advised to stay in the school premises.
3. **Students should not be wearing jewellery of any kind. School is not responsible for any loss or theft.**

Leave of Absence:

1. During school hours if a student has to leave for any reason, parent / guardian should call the school first and send a letter along with the concerned person.
2. If a student is absent the leave letter should be submitted to the class teacher on the following day compulsorily.
3. Student who is absent for two or more than two days on health grounds should submit a Medical Certificate along with the leave letter on the day of his / her rejoining the school. However a formal leave letter has to be sent to school during the period of absence.

Principal